

8th Grade Information Packet



Hedrick Middle School

Parents and Students:

Welcome to eighth grade at Hedrick Middle School. The eighth grade teachers are looking forward to working with your child as they prepare to transition to high school next year. It is our goal to address the needs of your child in ways that will create a successful school year for them today, and beyond with their chosen endeavors.

Our grade level is comprised of academic leaders who will teach five core subjects and serve the needs of all students. Through coordinated planning, curriculum and integrated policies, we have created an environment that will allow students to achieve the appropriate learning goals with less stress and more success. The 8th grade will afford opportunities for students to adjust quickly and accomplish goals more readily.

Again, we welcome you to 8th grade at HMS!

In order to get started, we have compiled this online handbook with ideas that should help students and parents become more informed about the policies and procedures for 8th grade. Please read carefully and refer back to this packet throughout the year for reference..

WAYS TO STAY UPDATED:

- 1. HEDRICK MIDDLE SCHOOL WEBSITE**
- 2. INDIVIDUAL TEACHER WEBSITES/CANVAS COURSES**
- 3. SKYWARD GRADEBOOK**
- 4. STUDENT PLANNERS**

REMINDER ABOUT NEW SCHOOL HOURS:

Beginning this year classes will be from 8:55 am to 4:10 pm.

Our doors will be open at 7:45 am for students that need to be dropped off early.

8th Grade Expectations

Philosophy:

Eighth grade students will accept and appreciate the differences of all students and adults. In order to contribute to an exceptional educational climate, each student will behave appropriately in all classrooms. **Each individual eighth grader is responsible for his or her own learning, actions and choices everyday.**

Goals:

- Acceptance, appreciation and respect of all people.
- Academics
- Attendance
- Organization
- Being prepared

These are universal rules for success here at Hedrick for the 8th grade team.

Please note, each teacher may have individual rules for their classroom or subject. Please keep in mind, all rules and regulations are set in place to offer each student the best chance at success while keeping them safe.

BE RESPONSIBLE

- You're responsible for everything you think, do, say and feel.
- It's your responsibility to take care of all materials and belongings.

BE RESPECTFUL

- Your tone of voice, body language and response will be respectful in all situations.

BE HONEST

- Tell the truth at all times, no exceptions.

BE PROMPT

- Be in the classroom before the bell rings.
- Start classroom procedures immediately upon entering class

BE PREPARED

- Have all of the required books or materials out and ready to go within the first five minutes of class.

BE PRODUCTIVE

- Use your time wisely, and don't distract others around you.
- Don't put off what you can do right then.

BE POLITE AND HAVE A GOOD ATTITUDE

- Be kind always, in all ways

Classroom Behavior:

Teachers will have clear classroom expectations tailored specifically for their individual classrooms. Classroom expectations will be taught explicitly at the beginning of the year and reinforced throughout the year.

You and your child will be able to access and review these expectations in each teacher's syllabus, on their website and posted in their classroom as well.

When a student chooses to behave differently from what is expected in any of his or her classes, they will first receive a warning.

If the behavior continues, an infraction will be recorded, parents will be contacted, and depending on the number of infractions the student has, there will be different consequences assigned.

1st infraction - warning, parent contact, log entry.

2nd infraction - parent contact, detention, log entry

3rd infraction - parent contact, detention, counselor referral

4th infraction and above- parent contact, log entry, Office referral -

Possible Consequences: detention, Tuesday Night School, or ISS depending on severity and the accumulated number of infractions.

Severity Clause:

The following behaviors will result in immediate referral to the office.

- **Fighting, Threats, Physical Harassment, Verbal Harassment**
- **Endangering others, Invading teacher/school property**
- **Forgery**
- **Insubordination**
- **Inappropriate/obscene language/gesture**
- **Interfering with the educational process**
- **Public Display of Affection**
- **Drugs, Alcohol, tobacco/lighter, matches, or any related paraphernalia**
- **Academic Dishonesty**

Tardies:

All students will be sent to AP's office to receive a tardy pass. Infractions will be recorded there and consequences will be assigned. Use your passing period wisely!

Students will NOT be admitted to class after the tardy bell without an admission slip, tardy slip, or office pass. NO EXCEPTIONS

Dress Code:

Students who do not comply with the dress code will be sent to the AP's office, so they can either come into compliance or they will be directed to ISS if they are unable or unwilling to correct.

Dress Code Infractions will be recorded and consequences will be assigned for repeat offenders.

- 1st infraction - 1 day of lunch detention
- 2nd infraction - 1 week of lunch detention
- 3rd infraction - Tuesday Night School
- 4th infraction and above - ISS each time.

TECHNOLOGY:

Students are expected to use their personal technology appropriately at all times. If a student's technology is visible or is being used in the hallways or in classrooms without permission, the device will be turned off, collected and placed in "Phone Jail" in the AP's office. It will be ready for pick up by the student at 4:10 pm.

- 1st offense - Parents will be contacted.
- 2nd offense - AP's will assign a week of lunch detention and call home.
- 3rd offense - AP will assign 1 day of ISS and student is **prohibited** from having the device on campus for the rest of the semester.
- **REFUSAL TO GIVE DEVICE TO STAFF AS DIRECTED WILL BE CONSIDERED INSUBORDINATION AND COULD RESULT IN FURTHER DISCIPLINARY ACTION**

SEE NON NEGOTIABLES FOR MORE INFORMATION REGARDING TECHNOLOGY *

PLANNERS:

All students will be provided with an academic planner. It is a school policy that all students use these planners daily. Students will write the lesson objective and any homework in their planners each and every day for **ALL** of their classes.

Staff members will **stamp** the planner with their initial stamp if the planner is correctly filled out and is legible. We encourage parents to look at their child's **planner each night**.

***** PARENTS AND STUDENTS*****
**ALL BATHROOM PASSES ARE NOW LOCATED IN THE INDIVIDUAL STUDENT
PLANNER.**

**STUDENTS MUST HAVE THEIR PLANNER AND STUDENT ID TO LEAVE THE
CLASSROOM FOR ANY REASON.**

***** THERE ARE EXCEPTIONS TO THE ABOVE MENTIONED, BUT THOSE WILL BE
DETERMINED ON A CASE BY CASE BASIS! *****

HOMEWORK:

Homework should be done the day it is assigned. Students will have multiple opportunities to get help from teachers or aides to complete any and all assignments.

Students have adequate time to complete their assignments with accuracy and neatness. They are responsible for meeting this expectation.

Teachers will stamp the planner with a red **“NO HOMEWORK”** stamp if the student fails to produce completed homework in class the day it is due.

If a student is ABSENT it is the student’s responsibility to find out details about any missed assignment before or after school during tutorials.

Because of time constraints, teachers will NOT call parents each time a student does not complete an assignment. The planner will serve as our communication tool. Check the teacher’s websites to find the daily lesson for each class.

LATE WORK:

Policies regarding late work will be at the discretion of each individual teacher.

Please see teacher syllabi for policies relating to their individual classroom late work policy

ACADEMIC INTEGRITY:

Academic Honesty is an integral part in the success of your student's 8th grade year and their future endeavors. **It is expected that all school work, assignments, or requirements outlined throughout the year represent the individual work of the student.** It is paramount for all involved to help promote a culture of Academic Honesty in and outside the school setting.

ACADEMIC DISHONESTY:

Is defined as follows and will be subject to disciplinary action.

- Copying or taking another person's work and claiming it as their own
- Allowing another person to copy one's work
- Doing another person's classwork for them
- Creating copies of your work for distribution
- Providing a person with answers for test, quizzes or assignments
- Non Compliance with Teacher's instructions regarding assignments, tests or quizzes.
- Sharing work via photos, messages, or by other social media platforms.

IT IS THE RESPONSIBILITY OF THE STUDENT TO KNOW AND FOLLOW ALL RULES, PROCEDURES AND EXPECTATIONS GIVEN THE FIRST TIME STATED.

LET'S MAKE THIS YEAR, THE BEST YEAR EVER!

IF YOU HAVE ANY QUESTIONS, YOU CAN ALWAYS EMAIL ONE OF YOUR CHILD'S TEACHERS OR THE 8TH GRADE TEAM LEAD MS. PARRINGTON AT parringtona@lisd.net

NON-NEGOTIABLES:

FAILURE TO FOLLOW THE INSTRUCTIONS BELOW WILL RESULT IN AN IMMEDIATE ISSUANCE OF AN INFRACTION AND A SUBSEQUENT CONSEQUENCE WILL BE GIVEN.

GUM CHEWING IS NOT ALLOWED IN ANY PART OF THE 8TH GRADE CLASSROOMS OR HALLWAYS.

Unfortunately there have been too many issues of gum not being disposed of properly to allow gum. Please bring mints if you would like fresh breath.

TECHNOLOGY AND ALL ACCESSORIES WILL BE COMPLETELY TURNED OFF, AND OUT OF SIGHT, UNLESS SPECIFIC PERMISSION IS GIVEN BY AN INDIVIDUAL TEACHER.

TECHNOLOGY INCLUDES THE FOLLOWING:

- **PHONES**
- **COMPUTERS**
- **GAMING DEVICES**
- **IPADS OR TABLETS**
- **EARBUDS, HEADPHONES, AIRPODS OR OTHER LISTENING DEVICES**
- **BLUETOOTH SPEAKERS OR ACCESSORIES**
- **APPLE WATCHES OR OTHER TECH WATCHES NEED TO BE PUT ON SILENT**

DISRESPECT:

STUDENTS MAY NOT AGREE WITH WHAT IS SAID, DONE OR WHAT IS ASKED OF THEM, BUT THEIR RESPONSE MUST ALWAYS BE RESPECTFUL AND CALM IN RETURN. WE TEACH OUR STUDENTS HOW TO TREAT OTHERS RESPECTFULLY AND EXPECT THEM TO DEMONSTRATE IT ALWAYS.

THERE IS A ZERO TOLERANCE POLICY REGARDING DISRESPECTFUL BEHAVIOR TOWARDS ADULTS OR GUESTS OF HEDRICK, TOWARDS OTHER STUDENTS AND TO ANY MATERIALS PROVIDED TO THE STUDENTS OF HEDRICK.

ACADEMIC DISHONESTY:

AS PREVIOUSLY STATED, IT IS EXPECTED THAT ALL SCHOOL WORK, ASSIGNMENTS OR OTHER REQUIREMENTS OUTLINED THROUGHOUT THE YEAR REPRESENT THE INDIVIDUAL WORK OF THE STUDENT!

THERE IS A ZERO TOLERANCE POLICY REGARDING ACADEMIC DISHONESTY

OTHER INFORMATION:

INFRACTIONS WILL BE GIVEN FOR PROGRESS REPORTS AND REPORTS CARD THAT ARE NOT RETURNED IN A TIMELY MANNER. PROGRESS REPORTS WILL BE SENT OUT THROUGH 4TH PERIOD, OR ANOTHER RESPECTIVE CLASS FOR STUDENTS.

MOST TEACHERS GIVE STUDENTS 48 TO 72 HOURS TO RETURN SIGNED PROGRESS REPORTS OR REPORT CARDS

PLEASE CHECK YOUR STUDENT'S PLANNER FOR THE NO HOMEWORK STAMPS, AND CHECK SKYWARD REGULARLY FOR UPDATES REGARDING GRADES.

As always, you are more than welcome to schedule a parent conference with your child's teacher if you need clarification on anything or want to address any questions or concerns you may have. Email is the best way to set up parent conferences.

Your child will bring home a form, which is the next page, for you to sign acknowledging that you have read the information in this 8th Grade Information packet.

Also a link is provided for the Hedrick Middle School Student Handbook which is located on the LISD website through Hedrick Middle School under Student Handbook.



STANDARDTM RESPONSE PROTOCOL EXTENDED

STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

SRP

Our school is expanding the safety program to include the Standard Response Protocol - Extended (SRPx). The SRPx is based on these five actions: Lockout, Lockdown, Evacuate, Shelter and Hold. In the event of an emergency, the action and appropriate direction will be called on the PA.

LOCKOUT - "Get Inside. Lock Outside Doors"

LOCKDOWN - "Locks, Lights, Out of Sight"

EVACUATE - "To the Announced Location"

SHELTER - "For a Hazard Using a Safety Strategy"

TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year.

More information can be found at <http://iloveguys.org>

LOCKOUT

GET INSIDE. LOCK OUTSIDE DOORS

Lockout is called when there is a threat or hazard outside of the school building.



STUDENTS:

- Return to inside of building
- Do business as usual

TEACHERS

- Recover students and staff from outside building
- Increased situational awareness
- Do business as usual
- Take roll, account for students

LOCKDOWN

LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.



STUDENTS:

- Move away from sight
- Maintain silence

TEACHERS:

- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students

EVACUATE

TO A LOCATION

Evacuate is called to move students and staff from one location to another.



STUDENTS:

- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students

SHELTER

FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.



SAMPLE HAZARDS:

- Tornado
- Hazmat

SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

STUDENTS:

- Appropriate hazards and safety strategies

TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students

HOLD

IN YOUR CLASSROOM

Hold is called when the hallways need to be kept clear, even during class changes.



STUDENTS:

- Remain in your classroom
- Do business as usual.

TEACHERS:

- Recover students and staff from hallways
- Close and lock classroom door
- Take roll, account for students



Verification of Receipt of 8th Grade Student Information

Student Name: _____

Guardian Name: _____

Guardian Email: _____

Guardian Phone: _____

Best way to contact you: _____

HEDRICK PARENTS please go to <http://hedrickms.lisd.net> and locate the 8th Grade Information Packet under **PARENT RESOURCES** and read it.

Next read the STUDENT HANDBOOK explaining district policies for your child.

By signing below, I affirm and acknowledge I have read the 8th Grade Information Packet, and I understand the expectations for my child.

I have reviewed the Emergency procedures as detailed in the Standard Response Protocol.

I also understand the policies in the Hedrick Middle School Student Handbook for 2019-2020 school year.

Parent Signature

Student Signature

Date: _____